

## Outlines of Requirements for the Eligibility for Renewal of Membership of the Japanese College of Veterinary Pathologist (JCVP)

March 28, 2002 Adopted

February 3, 2007 Amended

January 11, 2008 Amended

March 27, 2010 Amended

July 2, 2010 Amended

January 29, 2011 Amended

January 15, 2013 Amended

### [Objective]

1. These outlines have been prepared in accordance with Article 6 of the Byelaw of Japanese College of Veterinary Pathologist (JCVP).

### [Eligibility for Membership Renewal]

2. Every JCVP member must, every 5 years after the acquisition of the membership, undergo a review to ensure that the requirements for the eligibility for renewal of membership are met and maintained.

3. An applicant must submit an application for renewal of membership on a prescribed form by the end of November in the fifth year after the acquisition (or the last renewal) of the membership.

### [Requirements for the Eligibility for Renewal of Membership]

4. A membership will be renewed based on the following criteria: (1) As of the time of applying for the renewal of membership, the applicant is a member of the Japanese Society of Veterinary Science and the Japanese Society of Veterinary Pathology. (2) During a period of 5 years prior to the application for renewal of membership, the applicant has obtained 200 points or more that are the number of points required to be obtained based on a prescribed scale as a condition of the eligibility for the renewal. (3) If either of the above two requirements is not met, the renewal will be deferred until that requirement has been met. The term of deferment will be for a period of up to one year, as a general rule, and any renewed membership will be valid until the date on which the original 5-year period would have expired. (4) A JCVP member who has reached the age of 60 years will renew automatically in exchange for payment of renewal membership fee. (5) A JCVP member who has reached the age of 70 years will become a life member.

### [Membership Renewal Eligibility Review Committee]

5. For the purpose of conducting a review of the eligibility for renewal of membership, the Membership Renewal Eligibility Review Committee will be formed.

6. The Renewal Eligibility Review Committee, the membership of which is commissioned by the Executive Board, will consist of a chairperson of the Examination for the Eligibility for Renewal of JCVP Membership and Examination Subject Representatives, all of whom will be nominated by the Executive Board.

7. The Renewal Eligibility Review Committee will report the results of its review on the eligibility for renewal of membership to the President of the Executive Board. The President of the Executive Board will submit the review results to the Executive Board for deliberation and decision as to

successful applicants. The President of the Executive Board will notify all applicants who applied for renewal of their membership of the decision in writing.

[Procedures for Renewal of Membership]

8. An applicant who meets the eligibility criteria for membership renewal must submit the application to the JCVP Secretariat, together with a copy of the decision letter received in accordance with the preceding paragraph 7 and a registration fee of 30,000 yen (membership fee for 5 years).

[Revision or Abolition of the Outlines of Requirements for the Eligibility for Renewal of Membership]

9. These Outlines may be revised or abolished by resolution of the Executive Board.

[Supplementary Provision]

The Outlines of Requirements for the Eligibility for Renewal of Membership shall apply to any applicant whose membership will be renewed in the year 2011 or any subsequent year.

Scale of Points to Be Credited Towards Eligibility for Renewal of Membership of the Japanese College of Veterinary Pathologist (JCVP) (During a period of 5 years)

January 15, 2013 Amended

| Point Item  | Participation | Presentation <sup>a)</sup> |
|---|---------------|----------------------------|
| The length of the period during which the applicant has been a member of the Japanese Society of Veterinary Pathology after the acquisition or renewal of the membership (50 points)(b) |               |                            |
| To have set questions for the Examination of the Eligibility for Membership (10 points for each time of setting questions)(c)   |               |                            |
| The score obtained in the most recent unpublished written Examination of the Eligibility for Membership held before application for renewal: 100 points or more (50 points)(d)          |               |                            |
| Seminars etc. sponsored by JCVP   | 10            | 10 (3)                     |
| Academic conferences on veterinary pathology held by the Japanese Society of Veterinary Pathology(e) or held abroad, Annual meeting of Japanese Society of Toxicologic Pathology(#, f)  | 10            | 10 (3)                     |
| Training session on histopathology organized by the Japanese Society of Veterinary Pathology (Juibyouri Kenshukai(#))   | 20            | 10                         |
| Slide seminar or continuing education seminar organized by the Japanese Society of Veterinary Pathology(#)  | 10            | 10                         |
| Study meetings designated by JCVP(##, g)  | 5             | 5 (2)                      |
| Publication of articles in the Japanese Journal of Veterinary Medical Science   |               | 10i) (3)                   |
| Other books or academic articles written on veterinary pathology or toxicologic pathology   |               | 5i)(2)                     |
| Reports relating to veterinary pathology or case reports (only those publicly disclosed)(h)   |               | 3 (1)                      |

(#): 10 points will be added for participation with a leading or promotional role such as a staff member of the host organization.

(##): 5 points will be added for participation with a leading or promotional role such as a staff member of the host organization.

(a): Presentation points will be added to participation points. The figure in parentheses indicates the points to be awarded to a co-author who is not the first author.

(b): 10 points per year x 5 years = 50 points

(c): As a general rule, a member shall set questions for the Examination of the Eligibility for Membership every year.

(d): The applicant must answer the questions of the written examination sent by post. The applicant may consult textbooks or other reference materials when answering the questions.

(e): If no such conferences are held by the Japanese Society of Veterinary Pathology, they will be replaced by participation in or presentation at those held by the Japanese Society of Veterinary Science.

(f): Academic conferences on veterinary science held abroad refer to the academic conferences or

study meetings held outside of Japan and include those held on subjects relating to technologies or information that may be applied to the field of veterinary pathology.

(g): For the time being, the study meetings designated by JCVP include the meetings listed in the table below. However, study meetings or seminars not designated below, as long as they are related to veterinary pathology or toxicologic pathology, could also be considered equivalent to the study meetings designated by JCVP.

(h): These reports must be limited to those made to public organizations that are publicly available.

(i): A corresponding author will be regarded as the first author.

Study meetings designated by JCVP

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|--|
| Tsukuba Byori Danwakai (Tsukuba Pathological Study Meeting)  |
| Kachiku Eisei Kenshukai (Animal Health Workshop)   |
| Tohoku Byori Hyohon Kentokai (Tohoku Pathological Specimen Workshop)   |
| Ken Kachiku Hoken Eisei Gyoseki Happyokai (Prefecture-based presentation meetings on achievements in livestock health care)  |
| Burokku Kachiku Hoken Eisei Gyoseki Happyokai (Block-based presentation meetings on achievements in livestock health care)   |
| Zenkoku Kachiku Hoken Eisei Gyoseki Happyokai (Nationwide presentation meeting on achievements in livestock health care)   |
| Burokku Sangyo Dobutsu Jui Gakkai (Block-based Farm Animal Veterinary Medical Conferences)   |
| Zenkoku Sangyo Dobutsu Jui Gakkai (Nationwide Farm Animal Veterinary Medical Conference)   |
| Keibyo Jirei Hokokukai (Meeting for reporting on cases of poultry diseases)  |
| Kyushu Yamaguchi Byosei Kantei Kyogikai (Kyushu and Yamaguchi's Consultative Meeting for Assessment of the State of Diseases)  |
| Kachiku Eisei Gijutsu Kyogikai (Consultative Meeting on Livestock Sanitary Engineering)  |
| Kyushu Yamaguchi Okinawa Byori Jirei Kenshukai (Kyushu, Yamaguchi and Okinawa's study meeting for pathological cases)  |
| Zenkoku Shokuniku Eisei Kensajo Kyogikai Byori Kenshukai (Training session held by the National Meat Inspection Office Conference Study Group)                                     |
| Slide conference held by the Japanese Society of Toxicologic Pathology   |
| Education seminar held by the Japanese Society of Toxicologic Pathology  |
| Jikken Dobutsu Byori Hyohon Kokenkai (Study meeting with pathological specimens taken from laboratory animals)   |
| Kizan Seminar on Toxicologic Pathology   |
| Kachiku Hoken Eiseijo Byosei Kantei Gijutsu Kentokai (Livestock Hygiene Service Centers' meeting for the study of technologies for assessment of the state of diseases) (Hokkaido) |

List of Materials to Accompany Application for Renewal of Membership of the Japanese Society of Veterinary Pathology (Applicable to membership to be renewed in the 2007 or any subsequent year)  
 January 29, 2011 Amended

Upon application for renewal of membership, the following documents must be submitted together with the application form:

| Category   | Point item  | Documents to be Submitted   |
|--|---|---|
| Japanese Society of Veterinary Pathology             |   |   |
|  | Participation in an academic conference on veterinary pathology held by the Japanese Society of Veterinary Pathology or held abroad, or Annual meeting of Japanese Society of Toxicologic Pathology   | Participation certificate (copy)  |
|  | Participation with a leading or promotional role in an academic conference on veterinary pathology held by the Japanese Society of Veterinary Pathology or held abroad, or Annual meeting of Japanese Society of Toxicologic Pathology (such as participation as a symposiast or staff member of the host organization) | A copy of the applicable portion of the program etc. (with the date of the conference)          |
|  | Presentation at an academic conference on veterinary pathology held by the Japanese Society of Veterinary Pathology or held abroad, or Annual meeting of Japanese Society of Toxicologic Pathology (as the lead presenter or a co-presenter)  | A copy of the applicable portion of the gist of the lecture (with the date of the presentation) |
| Training session on histopathology and slide seminar |   |   |
|  | Participation in the slide seminar, continuing education seminar or the training session held by the Japanese Society of Veterinary Pathology   | Participation certificate (copy)  |
|  | Participation with a leading or promotional role in the slide seminar, continuing education seminar or the training session held by the Japanese Society of Veterinary Pathology (such as participation as a symposiast or staff member of the host organization)   | A copy of the applicable portion of the text, program, etc. (with the date of the seminar)      |
|  | Presentation in the slide seminar, continuing education seminar or the training session held by the Japanese Society of Veterinary Pathology (as the lead presenter or a co-presenter)  | A copy of the applicable portion of the text, program, etc. (with the date of the seminar)      |
| Study meetings designated by JCVP                    |   |   |
|  | Participation in a study meeting designated by JCVP   | Participation certificate (copy)  |
|  | Participation with a leading or promotional role in a study meeting designated by JCVP (such as participation as a staff member of the host organization)   | A copy of the applicable portion of the text, program, etc. (with the date of the seminar)      |

|                              |  |   |
|------------------------------|--|---|
|                              | Presentation at a study meeting designated by JCVF (as the lead presenter or a co-presenter)   | A copy of the applicable portion of the text, program, etc. (with the date of the seminar)  |
| Publication of articles etc. |  |   |
|                              | Publication of an article in the Journal of Veterinary Medical Science (as the first author or a co-author)                                    | A copy of the cover page of the article (which contains the name of the author, title of the article, name of the journal and the year of the publication)                        |
|                              | The writing of a book on veterinary pathology or toxicologic pathology (as the first author or a co-author)                                    | A copy of the cover page of the book and the part indicating the name of the author, and a copy of the part of the book written by the applicant if the applicant is a co-author. |
|                              | Publication of an article on veterinary pathology or toxicologic pathology (as the first author or a co-author)                                | A copy of the cover page of the article (which contains the name of the author, title of the article, name of the journal and the year of the publication)                        |
|                              | The writing of a report relating to veterinary pathology or a case report (only those publicly disclosed) (as the first author or a co-author) | A copy of the report  |